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ANNAMALAI UNIVERSITY

Office of the Registrar

Annamalai University

Annamalainagar - 608002

IQAC/003/2019

16558

Date: 26.02.2019

I am sending herewith the Minutes of the Meeting of the Vice-Chancellor with related officials of NAAC ^{Cordinating Committee} held on 02nd February 2019 at 03.00 pm in the Conference Hall, Golden Jubilee Building, Annamalai University.



26/2/19
Registrar i/c

26/02/19

Copy to:

- All Deans of Faculties
- All Heads of Department of Study
- The Controller of Examinations
- The Director, DDE
- The Advisor to Vice-Chancellor (Medical Affairs)
- The Medical Superintendent, RMMCH
- The Principal, RMCON
- The Director, Academic Affairs
- The Director, Research & Development Cell
- The Director, Centre for Skill Development
- The Director, Annamalai Innovation Centre
- The Deputy Director, Annamalai Innovation Centre
- The Director, Estate Development & Administration
- The Director, RUSA
- The Director, Centre for International Relations
- The Director, Centre for Atmospheric Research and Climate Changes
- The Director, Renewable Energy
- The Director, Indian Diaspora & Migration Studies
- The Director, Director of Training, Placement and Entrepreneurship
- The Director, Centre for IC Engines & Automotive Research
- The Director, NPMaSS MEMS Design Centre
- The Director, Centre for Materials Joining & Research
- The Director, Centre for Alumni relations
- The Deputy Director, Centre for Alumni relations
- The Director, Centre for Cell Biology and Drug Discovery
- The Director, Students Welfare
- The Co-ordinator, SC/ST Cell
- The Co-ordinator, Minority Cell
- The Co-ordinator, Disability Cell
- The Co-ordinator, OBC Cell
- The Co-ordinator, Academic Affaris
- The Advisor for Equal Opportunity/Minority/SC.ST/OBC Cell
- The Developments Officers (Estates), Estate Section
- The Developments Officers (Electrical), Estate Section
- The Developments Officers (Mechanical), Estate Section

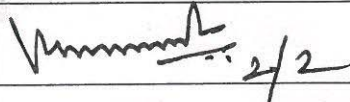




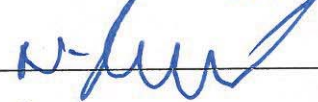
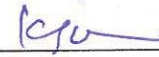

P.A. to the Vice-Chancellor.

P.A. to the Registrar.

20/17

IQAC – NAAC Preliminary meeting held on 02.02.2019 at 03.00 pm

Venue: Conference Hall

S.No.	Name	Designation	Signature
1.	V. Murugesan	VC	 2/2
2.	A. MURUGAPPAN	Professor of Civil Engg IQAC Coordinator	 2/2/2019
3.	N.K.R. SATHANARAYAN	Dean ASAT	
4.	R. SUBAN	Asst. Prof in IT Deputy Co-ordinator, IQAC	R. Suban 2/02/2019
5.	C.S. RATHNABABAPATHY	Deputy Director, AIC	S. Rathnababapathy 02/02/19
6.	I. Ravi	Professor, Economics	
7.	D. Sathyanarayana	Professor, Pharmacy	 02/02/19
8.	N. R. ANALEDAS	Prof in Econ	
9.	K. SANJEEVI	Asst Prof. Dept. of Lib. & Infor Sci.	
10.	S. NAGINI	Prof Dept. of Biochem & Biotechnology	

Minutes of the IQAC meeting held on 02nd February 2019 at 03.00 pm in the Conference Hall chaired by the Vice-Chancellor, Annamalai University

Members Present:

1. Dr. V. Murugesan, Vice-Chancellor (Chairperson)
2. Dr. N. Krishna Mohan, Dean, Faculty of Engineering & Technology
3. Dr. S. Nagini, Professor, Department of Biochemistry and Biotechnology
4. Dr. N. Ramagopal, Professor, Department of Economics
5. Dr. D. Sathyanarayana, Professor of Pharmacy
6. Dr. I. Ravi, Professor, Department of Economics
7. Dr. K. Sanjeevi, Assistant Professor, Department of Library & Information Sciences
8. Dr. C. Rathinasabapathi, Deputy Director, Annamalai Innovation Centre
9. Dr. A. Murugappan, Co-ordinator, IQAC
10. Dr. R. Suban, Deputy Co-ordinator, IQAC

Dr. A. Murugappan, Co-ordinator, IQAC welcomed the members for the meeting and briefed the purpose relating to the NAAC Reaccreditation process.

- The Vice-Chancellor stressed the importance of Re-accreditation and explained the need for achieving a grade higher than 3.50.
- He emphasized that both teaching and non-teaching staff must be sensitized and steps be taken to collect the data from them before June 2019.
- He mentioned that NAAC Accreditation plays a vital role for securing approval for DDE and obtaining financial grants from RUSA, PURSE and other funding agencies.
- He informed that Prof. Sethuraman from Gandhigram University may be invited to sensitize the staff and students on the challenges involved in acquiring NAAC reaccreditation.
- He insisted that the data may be collected through the Head of the Department and the Department Co-ordinators within the stipulated time schedule.
- He suggested that meetings may be arranged faculty-wise with a small group to reach the end level with the HODs, Department Co-ordinators and Internal BoS members.
- Dr. Sathyanarayana opined that the staff may enter the data through Google spreadsheets within fixed timeframe.
- Dr. Nagini delivered a presentation on the various criteria involved in the process of NAAC reaccreditation.
- She pointed out that the students may be trained to articulate, develop them in emotional quotient, personality development, ethics and train them to participate in student exchange programmes.
- The Vice-Chancellor insisted that external members from reputed Institutions, Industries and Alumni may be incorporated in the Board of Studies for the design and development of the syllabus.
- He elaborated the importance of and reiterated the need of Outcome based education for specifying the objectives and attributes delivered to the candidates.
- He suggested preparing the details of facilities available in the different departments.

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- ➔ Dr.Krishna Mohan mentioned that, the Smart classrooms present in the Faculties may be put into effective usage even by allocating them for regular classes based on request or by time table.
- ➔ Dr. Nagini stated that the NAAC Peer team during its earlier visit stressed that learning outcomes should be monitored, to instil skill sets in the students and enable an increase in their marketability.
- ➔ Dr. Nagini and Dr.Ramagopal brought out the issues pointed out by the NAAC Peer Team during their earlier visits.
- ➔ The Vice-Chancellor stressed the Projects should be made mandatory for students in the final semester of atleast PG courses of all disciplines. In certain department, dissertations involving review of literature may be implemented.
- ➔ He insisted that MoU must be encouraged for Collaborative/Joint Research, exchange of Faculty and Student Programme.
- ➔ He stated that Online Feedback can be implemented for Students, Parents, Alumni, Staff,
- ➔ He expressed the need to encourage the students to be trained for qualifying exams like GATE, NET, etc.,
- ➔ Prof. Nagini stated that interdisciplinary research must be encouraged and departments must collaborate for joint projects.
- ➔ Dr. Murugappan thanked the Vice-Chancellor and all other members for their valuable inputs in preparing the University for the NAAC reaccreditation.