ANNAMALAI UNIVERSITY
(Accredited with 'A' Grade by NACC)

A Guide to

Quantitative Data Submission

Internal Quality Assurance Cell (IQAC)

2021

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Vice-Chancellor

Foreword

Greetings

As you are well aware, accreditation/reaccreditation of higher educational institutions by National Assessment and Accreditation council is of paramount importance in many ways. The NAAC accreditation, besides being a quality indicator, determines other factors like student strength and sanction of grants.

From 2017 onwards, a drastic change has been effected in the data submission process for NAAC accreditation. With an objective to ensure more transparency and accountability, the revised process involves a shift from **qualitative peer judgement** to **data based quantitative indicator evaluation**. It requires that a major amount of data to be submitted should be quantitative so as to be evaluated with the help of ICT. The process has also introduced the phenomenon of *System Generated Scores* (SGS) and **online evaluation** of data (about 70%) along with peer judgement (about 30%).

A functional Internal Quality Assurance Cell (IQAC) and timely submission of Annual Quality Assurance Reports (AQARs) are the Minimum Institutional Requirements (MIR) to volunteer for reaccreditation in the subsequent cycles. The data in Self Study Report (SSR) have to conform to those already provided in the AQARs. Hence, it is the responsibility of the every stakeholder/academic department/ administrative section to keep the data always ready in the required format so that the compilation of AQAR/SSR will be easy and timely submission.

Some of the salient points to be noted are:

➢ **Data (1ˢᵗ July to 30ᵗʰ June) for the preparation of AQAR to be submitted on or before 31ˢᵗ July every year**
➢ **All data should be supported by valid and concrete evidences**
➢ **All photographs submitted as evidences should be geo-tagged**
➢ **Feedback submission by students, teachers, alumni, and employers need to be encouraged at the end of every semester to achieve compliance from at least 90% of the total strength**

I appreciate the IQAC, Annamalai University for bringing out this comprehensive user friendly manual that, I hope, will help the individuals, departments and sections to familiarize themselves with the revised process of accreditation and facilitate them in compiling the data in the appropriate formats with ease.

I appeal to Deans, Heads, Faculty, Section Heads, Administrative Staff and others concerned to make use of the manual, follow the guidelines in it and help the University to achieve greater heights.

Date: 26.3.2021   **V. Murugesan**

IQAC TEAM

Dr. S. ARIVUDAINAMBI, Director
Dr. S. RAMESHKUMAR, Deputy Director
Dr. S. KARTHIKUMAR, Deputy Director
Dr. T. SELVAMUTHUKUMARAN, Deputy Director
Dr. K. SANJEEVI, Deputy Director

FACULTY CO-ORDINATORS	TECHNICAL SUPPORT
Faculty of Arts	**K. Jayachandran**, Asst. Section Officer
Dr. J. TAMIL SELVI, Associate Professor, Department of Business Administration	**S. Asokan**, Asst. Programmer
Dr. S. KARTHIKEYAN, Assistant Professor, Department of Sociology	**P. Srikumar**, Asst. Programmer
Faculty of Science	**G. Arulnambi**, Data Entry Operator
Dr. R. KALYANARAMAN, Professor, Department of Mathematics	
Dr. C. SANKARANARAYANAN, Assistant Professor, Department of Biochemistry and Biotechnology	
Faculty of Marine Sciences	
Dr. S.T. SOMASUNDARAM, Professor, CAS in Marine Science	
Dr. M. ARUMUGAM, Associate Professor, CAS in Marine Science	
Faculty of Indian Languages	**ADMINISTRATIVE SUPPORT**
Dr. R. LALITHA RAJA, Assistant Professor, CAS in Indian Languages	**K. Natrajkumar**, Mechanic Grad-A
Faculty of Engineering & Technology	**C. Devaraj**, Semi Skilled Helper
Dr. T. BALAMURALI, Associate Professor, Department of Chemical Engineering	**P. Sekar**, Asst. Section Officer
Dr. K. JAGAN MOHAN, Associate Professor, Department of Information Technology	**P. Vasanthakumar**, Special Officer
Faculty of Education	**P. Mahendra Babu**, Liaison Officer
Dr. R. NEELAKANDAN, Assistant Professor, Department of Psychology	
Faculty of Fine Arts	
Dr. A. ESTHER PRADEEBA, Assistant Professor (Bharathanatiyam), Department of Music	
Faculty of Agriculture	
Dr. K. SARAVANAN, Professor, Department of Genetics and Plant Breeding	
Faculty of Medicine	
Dr. PK. GOVIDARAJAN, Professor, Community Medicine	
Dr.S. KAMALA, Professor and Vice principal, Rani Meyyammai College of Nursing	
Faculty of Dentistry	
Dr. V. KRISHNAN, Professor & Head, Periodontology, RMDCH	
Dr. N. KURUNJIKUMARAN, Professor of Orthodontics, RMDCH	

CONTENTS

Data Submission Formats

(1st July to 30th June of every year)

I. DATA FROM THE DEPARTMENTS
A. CURRICULAR ASPECTS

1. Name of the Department/ Division: _____ Year of Establishment: _____

2. Total Number of Programmes offered: _____

3. Details of Programmes offered:

Programme Code	Name of the Programme	Year of Introduction of the Programme	Year of Introduction of CBCS in the Programme	Total Number of Courses in the Programme	Total Number of Core Courses in the Programme	Total Number of Inter Departmental Electives/Minor Courses in the Programme	Total Number of Intra Departmental Electives/Minor Courses in the Programme

3a. POs, PSOs & COs of the Programme

Programme Code	Name of the Programme	POs	PSOs	Name of the Course	COs

(Updated syllabus of the programme should be available in University website)

3b. Programmes discontinued/suspended during the academic year, if any

Programme Code	Name of the Programme	discontinued/ suspended

(Attach minutes of board of studies/ academic council)

4. Total Number of courses in the Programme focusing on Employability/Entrepreneurship/ Skill Development:

Programme Code	Name of the Programme	Total number of Courses	Number of Courses focusing on Employability/ Entrepreneurship/ Skill development

5. Activities related to Employability/Entrepreneurship/Skill Development:

Programme Code	Name of the Programme	Name of the Course	Course Code	Year of Introduction of the Course	Activities/Content with direct bearing on Employability/ Entrepreneurship/ Skill development
					Refer Example 1

(Attach e-copy of the highlighted syllabus & Mapping)

Example 1:

Name of the Course	Course Code	Year of Introduction of the Course	Activities/Content with direct bearing on Employability/ Entrepreneurship/ Skill development
Pests of Crops and their Management	ENT 623	2012	**Skill development**: Identification of various stages of crop pests and their symptoms of damage
Project Entrepreneurship and Small Business Management	19BMKC 107	2007	**Entrepreneurship:** Able to demonstrate the management skills unique to the successful operation of a small business enterprise, including financial, marketing and management strategies & To Impart knowledge on Training institute and financial institution that assist the small scale industry in the sustainable development
Logistics and Supply Chain Management	19BMKC 403	2010	**Employability:** Responsible for the overall operations of a public or private organization, can be posted as logistics manager, storage and distribution manager, Supply chain Analyst, Logistics Consultant, Warehouse operation manager

6. Total Number of courses in the Programme focusing on professional ethics, gender, human values, environment & sustainability

Programme Code	Name of the Programme	Name of the Course	Course Code	Professional ethics	Gender	Human values	Environment & Sustainability

7. Details of Syllabus Revision done during the academic year:

Programme Code	Name of the Programme	Syllabus revision done (Yes/No)	If Yes, date of the BOS in which the syllabus was revised	New courses introduced in the Programme	Percentage of syllabus revision
					Refer Examples 2 or 3

Attach scanned copy of BOS minutes and Academic Council approval

Per cent change in syllabus should be worked out by comparing the previous syllabus.

Note: Name change and minor modification in the syllabus content are not considered as syllabus revision.

At least 20% modification in the content is considered to be as syllabus revision.

Example 2: Percent Revision – Worksheet;
    Programme Name: M.A. English (Two year)

Course Code	Course Title	No. of Units in the Previous Syllabus	No. of Units changed / introduced in the Revised Syllabus	Percent Revision
19ENGC101	Chaucer and the Elizabethan Age	**5**	**5**	100
19ENGC102	The Jacobean and the Restoration Ages	**5**	**5**	100
19ENGC103	English Literary Studies for Advanced Learners	-	(New course)	100
19ENGC104	Phonetics and Spoken English	-	(New course)	100

19ENGC 201	Literature of the Romantic Age	**5**	**5**	100
19ENGC 202	Literature of the Victorian Age	**5**	**5**	100
19ENGC 203	Indian English Literature	**5**	**4**	80
19ENGE204(2)	Theory of Translation	**5**	**2**	40
19ENGE204(3)	Masterpieces of World Literature	-	(New course)	100
19ENGC301	Twentieth Century British Literature	**5**	**5**	100
19ENGC302	American Literature	**5**	**5**	100
19ENGC303	New Literatures in English	**5**	**5**	100
9ENGE304(2)	Introduction to Linguistics	**5**	**4**	80
19SOSC306	Soft Skills	**5**	**3**	60
19ENGC401	Shakespeare & Shakespearean Criticism	**5**	**5**	100
19ENGC402	Literary Theory and Criticism	**5**	**5**	100
19ENGE404(1)	Women's Writings	**5**	**4**	80
9ENGE404(2)	Eco Studies in Literature	-	(New course)	100
			Per cent Revision	1620/24 = 67.25

Example 3: Per cent Revision – Worksheet
Programme Name: B.Sc. (Ag) – Department of Agronomy

S. No.	Course code and Name of the Course	Number of topics in old syllabus	Number of topics changed / introduced in the new syllabus	Per cent revision
1.	AGR 110-Principles of Agronomy and Agricultural Heritage (2+1)	34	7	20.58
2.	AGR 111-Fundamentals of Agricultural Meteorology (1+1)	17	6	35.29
3.	AGR 120-Weed Management (1+1)	17	6	35.29
4.	AGR 121-Irrigation Management (1+1)	17	4	23.52
5.	AGR 210-Agronomy of Field Crops – I (2+1)	34	22	64.70
6.	AGR 220-Agronomy of Field Crops – II (2+1)	34	17	50.00
7.	AGR 221-Study Tour -I (0+1)	17	17	100
8.	AGR 310-Farming System, Organic Agriculture, Agro forestry and Dry farming (3+1)	51	51	100
9.	AGR 311-Crop Production-I (0+1)	17	5	29.41
10.	AGR 320-Climate Change and Disaster Management (1+0)	17	30	58.82
11.	AGR 321-Crop Production-II (0+1)	17	4	23.52
12.	AGR 322-Post Harvest Technology and Value addition of Field Crops (2+0)	34	9	26.47
			567.6 ÷ 12	**47.3%**

8. Details of Value Added Courses offered by the Department:

Name of the value added courses (with 30 or more contact hours) offered	Course Code	Year of introduction	No. of times offered during the same year	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year
Example						
Modern Pedagogical Techniques	UEDUVAC011	2018	1	One Semester	225	221

(Attach scanned copy of the attendance duly signed by HOD)

9. Details of Field visits in the Programme

Programme Code	Name of the Programme	Number of Field Visits	Duration	
			From	**To**

(Attach scanned copy of the report containing name, enrolment number of the student, outcome of the visit, geotagged photographs, and permission letter duly signed by the HOD)

10. Details of Students undertaking Field projects in the Programme

Programme Code	Name of the Programme	Name of Student	Enrolment number	Title of the Field project	Name of the Guide

(Attach scanned copy of the abstract and certificate page of the field project report & geotagged photographs)

11. Details of Students undertaking Research projects in the Programme (PG thesis)

Programme Code	Name of the Programme	Name of Student	Enrolment number	Title of the Research project	Name of the Guide

(Scanned copy of the abstract and certificate page of the research project report)

12. Details of Students undertaking internship in the Programme

Programme Code	Name of the Programme	Name of Student	Enrolment number	Title of the internship	Name of the industry	Duration	
						From	**To**

(Scanned report containing abstract of the internship and completion certificates)

13. Number of Online Feedback submitted (regarding curricular aspect):
   Teachers: ---- Students: ------ Alumni: -------- Employer: ---------- Parents: ---------

14. Number of Mentor: --------- Number of Mentee: ------- Mentor-Mentee ratio: -------
   (Attach scanned copy of circulars related to Mentor Mentee allotment)

15. Student strength during the academic year in the Department:

Programme	Programme Code & Name of the Programme	First year		Second year		Third year		Fourth year		Fifth year		Sixth year	
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
PG													
M.Phil.													
Ph.D. Full time*													
Ph.D. Part Time*													
Ph.D. External*													
D.Lit./D.Sc.													
PG Diploma													
Diploma													
Certificate course													

(*For Ph.D. scholars continuing beyond six years add columns, if required)

16. Student Details (All years):

Name of the programme	Name of the student	Enrolment number	Mail ID	Gender	State of Domicile	Nationality	Category	Year of joining	Contact Number

17. List of final year students who appeared for the examination

Name of the programme	Name of the student	Enrolment number

18. Details of First year students

Name of the programme	Number of seats earmarked	Number of students admitted

(Attach the list containing the details --- Name of the student, Category of the student, admitted under the Category)

19. Slow & Fast Learners

Name of the programme	Total number of first year students admitted	Date of commencement of classes	Methods adopted to identify Slow & Fast Learners	Date of Identification	Number of slow Learners	Number of fast Learners

B. PHYSICAL FACILITIES

1. Name of the Department:

2. Number of Theory Class Rooms:--------; with ICT ------- without ICT ------------

Theory Class Room (Name/ Room number)	Size (L'× B')	Area (Sq. Feet)	Seating Capacity	ICT (Yes/ No)						
				LCD	LAN	Smart Board	Smart TV	e-podium	Wi Fi	Audio facility

(Geo tagged photographs/video)

3. Number of Laboratory/Practical Class Rooms: ------------

Laboratory/ Practical class room (Name/ Room number)	Size (L'× B')	Area (Sq. Feet)	Seating Capacity	ICT (Yes/ No)						
				LCD	LAN	Smart Board	Smart TV	e-podium	Wi Fi	Audio facility

(Geo tagged photographs/video)

4. Number of workshops: -----------

Workshop (Name/ Room number)	Size (L'×B')	Area (in Sq. Feet)	ICT (Yes/ No)				
			LCD	LAN	Smart Board	Wi Fi	Audio facility

(Geo tagged photographs/video)

5. Details of field research facilities: ------------

Name of the Facility	Size (L'×B')	Area (in Sq. Feet)	Facilities available
Screen house			
Green house			
Garden			
Research field			
Orchard			
Pot-culture yard			
Aquaculture pond			
Any other facility			

(Geo tagged photographs/video)

6. Details of the Museum:

Museum (Name/ Room number)	Year of establishment	Size (L'×B')	Area (in Sq. Feet)	Speciality or importance of the Museum

(Geo tagged photographs/video; User rate – scanned copy of the visitor's book)

7. Details of the Seminar/Conference hall:

Seminar/ Conference hall (Name/ Room number)	Size (L'× B')	Area (Sq. Feet)	Seating Capacity	ICT (Yes/ No)						
				LCD	LAN	Smart Board	Smart TV	e-podium	Wi Fi	Audio facility

(Geo tagged photographs/video)

8. Details of the Department Library:

Department Library (Name/ Room number)	Size (L'×B')	Area (in Sq. Feet)	Seating Capacity	Number of Reading materials available				
				Books	Journals	CDs	Others	e-resources

(Geo tagged photographs/video)

9. Footfall Data (Department Library)

Month	Number of Students	Number of Staff

(Scanned copy of the closing page of entry register- month-wise)

10. Number of Computers in the Department: For Office Use _____ For Student Use_____

11. Number of Laptops in the Department: For Office Use _____ For Student Use____

12. Number of Computers/ Laptops purchased in the current academic year_____
    (Scanned copy of the bills & stock book entry pages)

13. Purchase of Equipment during the current academic year

Name of the equipment	Make	Model	Cost	Source of fund	Date of Purchase

Others	Make	Model	Cost	Source of fund	Date of Purchase
Xerox machine					
LCD					
Others					

C. RESEARCH/ INNOVATION/ EXTENSION

1. Number of Awards/ Medals Received: Teachers ------------ Students ---------

Name of the Teacher/Student	Designation	PAN number/ Enrolment number	Name of the award	State/ National/ International	Government/ Non government	Date of receipt (DD-MM-YYYY)	Name of the Agency	Incentives if any

(Attach e-copies of the award)

2. Awards exclusively for Innovation: Institution ---------- Teachers ------------ Students ---------

Title of the innovation	Name of the Awardee	Name of the Awarding Agency with contact details	Date of the Award DD-MM-YYYY	Category- Institution/Teacher/Research scholar/Student

(Attach e-copies of the award)

3. Number of Recognition Received: Teachers ------------ Student ---------

Name of the Teacher/Student	Designation	Staff ID/ Enrolment number	Nature of the recognition	State/ National/ International	Government/ Non government	Date of the recognition (DD-MM-YYYY)	Name of the Agency

(Attach e-copies)
(Nature of recognition: Session Chair/ Journal Editor/ Associate Editor/ Reviewer/ Resource Person/ Expert Committee Member/ Evaluation Panel Membership / BOS/ RAC membership in other universities, Special lectures delivered, Endowment lecture, abroad visits for academic purpose)

4. Fellowships for Advanced Studies/Research

Name of the Teacher	Designation	Staff ID	Name of the fellowship	Awarding Agency	State/ National/ International	Government/ Non government	Duration (in months)

 (Attach e copies)

5. Extension activities in the neighbourhood community by the Department (Other than NCC/ NSS/ YRC/ Red Cross):

Nature of the activity	Place of the activity	Date DD-MM-YYYY	Number of Participants	Collaborating Agency

(Attach report of the activity with Geotagged photograph)

6. Student progression (NET/SLET/GATE/GMAT/CAT/GRE/ TOEFL/ CIVIL SERVICES/ STATE GOVT. EXAMS):

Name of the Student	Enrolment No.	Appeared in	Qualified	Not Qualified

(Attach the copy of selection letter if qualified)

7. Progression to Higher Education (Attach the e -copy of admission card):

U.G to P.G		
Name of the Student	**Enrolment Number**	**Name of the institution Joined**

P.G to M.Phil.		
Name of the Student	**Enrolment Number**	**Name of the institution Joined**

P.G to Ph.D.		
Name of the Student	**Enrolment Number**	**Name of the institution Joined**

M.Phil. to Ph.D.		
Name of the Student	**Enrolment Number**	**Name of the institution Joined**

Ph.D. to PDF		
Name of the Student	**Enrolment Number**	**Name of the institution Joined**

8. Medals/Awards won (Sports)

Name of the Student	Enrolment No.	Inter-University/ State/ National/International Events	Name of the Event	Prize Awarded/Participated	Date DD-MM-YYYY

(Attach the scanned copy of award certificate)

9. Medals/Awards won (Cultural)

Name	Enrolment No.	Inter-university/State/National/International Events	Name of the Event	Prize Awarded/Participated	Date DD-MM-YYYY

(Attach the scanned copy of award certificate)

10. Medals/Awards won (Literary)

Name	Enrolment No.	Interuniversity/State/National/International Events	Name of the Event	Prize Awarded/ Participated	Date DD-MM-YYYY

(Attach the scanned copy of award certificate)

11.Events Organised by the Department (Sports/Cultural/ Literary Events):

Name of the Event	Date DD-MM-YYYY	Intra University/Inter University/ State/ National/International Events	Number of Participants

(Attach scanned copy of report of the event with geo tagged photographs, brochure/ invitation)

12.Teachers/Students attended Conference/Workshop/ Seminar

Name of the Teacher/ Student	Department	Conference/ Workshop/ Seminar	Date DD-MM-YYYY		Title of the Conference/ Workshop/ Seminar	Local/ State/National/ International	Online/Off line	Attended/ Presented Paper or poster	Title of the paper/ poster presented
			From	To					

(Attach scanned copy of the certificate)

13. Financial support for attending Conference/Workshop/ Seminar and enrolment in professional bodies

Name of Teacher	Name of conference/Workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Source of funding	Amount of support (in Rupees)

14. Conference/Workshop/ Seminar organised:

Title of the Conference/Workshops/ Seminars Conducted	Number of Participants	Date DD-MM-YYYY		Name of the sponsoring agency	Name of the Organizing secretary
		From	To		

(Attach a report with geo tagged photograph, brochure, Invitation, list of participants, list of keynote speakers)

15. Professional Development Programme /Administrative Training Organised

Title of the Professional development programme/ Administrative Training Conducted	Number of Participants	Date DD-MM-YYYY		Name of the sponsoring agency	Organizing secretary
		From	To		

(Attach a report with geo tagged photograph, brochure, Invitation, list of participants, list of keynote speakers)

16. FDP/Face to Face/Online Organised:

Title of the FDP / Face to face/ on line programme Conducted	Number of Participants	Date DD-MM-YYYY		Name of the sponsoring agency	Organizing secretary
		From	To		

(Attach a report with geo tagged photograph, brochure, Invitation, list of participants, list of keynote speakers)

17. Publication (Avoid repetitions)

Journal articles

Name of the author(s)	Title of paper	Department of the Teacher	Name of the Journal	MM/YYYY of publication	ISSN	Link of the recognition in UGC enlistment of the Journal/Scopus or Web of Science / PubMed Link	DOI of the article

Books (Authored / edited)

Author(s)	Title of the book	National / International	Year of publication	ISBN number	Department	Name of the publisher & address

(*Scanned copy of wrapper, content page as a single PDF for each book)

Book Chapters

Title of the chapter	Author	Title of the book	National / International	Year of publication	ISBN number	Department	Name of the publisher & address

(*Scanned copy of wrapper, content page as a single PDF for each book)

Papers in proceedings

Author(s)	Title of the paper	Title of the proceedings of the conference	Name of the conference	National / International	Year of publication	ISBN/ISSN number of the proceeding	Department	Name of the publisher

e -content developed

Name of the teacher	Department	Name of the Module Developed	Platform on which module is developed	Date of launching e-Content DD-MM-YYYY	Link to the relevant document

18. Collaborative activity of the Department for academic purpose for in plant/ on job training /project work/internship:

Title of the Collaborative activity	Name of the Collaborating Agency with Contact Details	Name of the Participant	Year of Collaboration	Duration	Nature of the Activity

19. Details of Capability Enhancement programme conducted by the department:

Category	Title of the Activity	Date DD-MM-YYYY From --to ---	Number of students attended/ participated	Name of the agencies / consultants involved (if any)
Career counselling				
Coaching for Competitive Exams				

Soft Skill				
Communication/ Language Skill				
Life-Skill (Yoga)				
Physical Programme				
Health & Hygienic				
Technology Awareness programmes				
Others				

(Report of the activity with geotagged photographs and list of students participated)

20. Report on academic audit
- Name of the Department:
- Name and Designation of external academic auditor:
- 1000 point score of the department:
- Average 360 degree score of teachers of the department:

21. Details of 360 degree score of individual teachers

Name of the Teacher	Staff ID	360 degree score

22. Details of the society / Chair

Name of the Society/ Chair	Name of the Activity	Date of the Activity

23. Details of the Endowment in the department

Name of the Endowment	Purpose of the Endowment

24. Details of the functions organised

Name of the function	Date	Number of the participants
Fresher's welcome		
Gender equity awareness		
Professional Ethics		
Code of contact		
Others		

(Attach scanned copy of detailed report with geotagged photographs)

25. Special status of the Departments: (UGC-SAP/CAS/DST FIST/DBT/ICSSR/Other)

Scheme	Agency	Year of Award	Fund Provided	Duration

(Scanned copy of the sanction order)

II. DATA FROM THE OFFICE OF THE DEANS

Details of the UG Programmes, UG Students, and common facilities under the direct purview of the Dean need to be furnished here.

Faculty of _____

A. CURRICULAR ASPECTS

1. Details of Programmes offered:

Programme Code	Name of the Programme	Year of Introduction of the Programme	Year of Introduction of CBCS in the Programme	Total Number of Courses in the Programme	Total Number of Core Courses in the Programme	Total Number of Inter Departmental Electives/Minor Courses in the Programme	Total Number of Intra Departmental Electives/Minor Courses in the Programme

1a. POs, PSOs & COs of the Programme

Programme Code	Name of the Programme	POs	PSOs	Name of the Course	COs

 (Updated syllabus of the programme should be available in University website)

1b. Programmes discontinued/suspended during the academic year, if any

Programme Code	Name of the Programme	discontinued/ suspended

(Attach minutes of board of studies/ academic council)

2. Total Number of courses in the Programme focusing on Employability/Entrepreneurship/ Skill Development:

Programme Code	Name of the Programme	Total number of Courses	Number of Courses focusing on Employability/ Entrepreneurship/ Skill development

3. Activities related to Employability/Entrepreneurship/Skill Development:

Programme Code	Name of the Programme	Name of the Course	Course Code	Year of Introduction of the Course	Activities/Content with direct bearing on Employability/ Entrepreneurship/ Skill development
					Refer Example 1

(Attach e-copy of the highlighted syllabus & Mapping)

Example 1:

Name of the Course	Course Code	Year of Introduction of the Course	Activities/Content with direct bearing on Employability/ Entrepreneurship/ Skill development
Pests of Crops and their Management	ENT 623	2012	**Skill development**: Identification of various stages of crop pests and their symptoms of damage
Project Entrepreneurship and Small Business Management	19BMKC 107	2007	**Entrepreneurship:** Able to demonstrate the management skills unique to the successful operation of a small business enterprise, including financial, marketing and management strategies & To Impart knowledge on Training institute and financial institution that assist the small scale industry in the sustainable development
Logistics and Supply Chain Management	19BMKC 403	2010	**Employability:** Responsible for the overall operations of a public or private organization, can be posted as logistics manager, storage and distribution manager, Supply chain Analyst, Logistics Consultant, Warehouse operation manager

4. Total Number of courses in the Programme focusing on professional ethics, gender, human values, environment & sustainability

Programme Code	Name of the Programme	Name of the Course	Course Code	Professional ethics	Gender	Human values	Environment & Sustainability

5. Details of Syllabus Revision done during the academic year:

Programme Code	Name of the Programme	Syllabus revision done (Yes/No)	If Yes, date of the BOS in which the syllabus was revised	New courses introduced in the Programme	Percentage of syllabus revision
					Refer Examples 2

Attach scanned copy of BOS minutes and Academic Council approval
Per cent change in syllabus should be worked out by comparing the previous syllabus.
Note: Name change and minor modification in the syllabus content are not considered as syllabus revision.
At least 20% modification in the content is considered to be as syllabus revision.

Example 2: Per cent Revision – Worksheet
        Programme Name: B.Sc. (Ag) – Department of Agronomy

S. No.	Course code and Name of the Course	Number of topics in old syllabus	Number of topics changed / introduced in the new syllabus	Per cent revision
1.	AGR 110-Principles of Agronomy and Agricultural Heritage (2+1)	34	7	20.58
2.	AGR 111-Fundamentals of Agricultural Meteorology (1+1)	17	6	35.29
3.	AGR 120-Weed Management (1+1)	17	6	35.29

4.	AGR 121-Irrigation Management (1+1)	17	4	23.52
5.	AGR 210-Agronomy of Field Crops – I (2+1)	34	22	64.70
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7.	AGR 221-Study Tour -I (0+1)	17	17	100
8.	AGR 310-Farming System, Organic Agriculture, Agro forestry and Dry farming (3+1)	51	51	100
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10.	AGR 320-Climate Change and Disaster Management (1+0)	17	30	58.82
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12.	AGR 322-Post Harvest Technology and Value addition of Field Crops (2+0)	34	9	26.47
			567.6 ÷ 12	**47.3%**

6. Details of Field visits in the Programme

Programme Code	Name of the Programme	Number of Field Visits	Duration	
			From	**To**

(Attach scanned copy of the report containing name, enrolment number of the student, outcome of the visit, geotagged photographs, and permission letter duly signed by the HOD)

7. Details of Students undertaking Field projects in the Programme

Programme Code	Name of the Programme	Name of Student	Enrolment number	Title of the Field project	Name of the Guide

(Attach scanned copy of the abstract and certificate page of the field project report & geotagged photographs)

8. Details of Students undertaking Research projects in the Programme (PG thesis)

Programme Code	Name of the Programme	Name of Student	Enrolment number	Title of the Research project	Name of the Guide

(Scanned copy of the abstract and certificate page of the research project report)

9. Details of Students undertaking internship in the Programme

Programme Code	Name of the Programme	Name of Student	Enrolment number	Title of the internship	Name of the industry	Duration	
						From	To

(Scanned report containing abstract of the internship and completion certificates)

10. Number of Online Feedback submitted (regarding curricular aspect):
    Teachers: ---- Students: ------ Alumni: -------- Employer: ---------- Parents: ---------

11. Number of Mentor: --------- Number of Mentee: ------- Mentor-Mentee ratio: -------
    (Attach scanned copy of circulars related to Mentor Mentee allotment)

12. Student strength during the academic year in the Department:

Programme	Programme Code & Name of the Programme	First year		Second year		Third year		Fourth year		Fifth year	
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
UG											
Diploma											
Certificate course											

13. Student Details (All years)

Name of the programme	Name of the student	Enrolment number	Mail ID	Gender	State of Domicile	Nationality	Category	Year of joining	Contact Number

14. List of final year students who appeared for the examination

Name of the programme	Name of the student	Enrolment number

15. Details of First year students

Name of the programme	Number of seats earmarked	Number of students admitted

(Attach the list containing the details --- Name of the student, Category of the student, admitted under the Category)

16. Slow & Fast Learners

Name of the programme	Total number of first year students admitted	Date of commencement of classes	Methods adopted to identify Slow & Fast Learners	Date of Identification	Number of slow Learners	Number of fast Learners

B.PHYSICAL FACILITIES

1. Name of the Faculty:

2. Number of Theory Class Rooms:--------; with ICT ------- without ICT ------------

Theory Class Room (Name/ Room number)	Size (L'× B')	Area (Sq. Feet)	Seating Capacity	ICT (Yes/ No)						
				LCD	LAN	Smart Board	Smart TV	e-podium	Wi Fi	Audio facility

(Geo tagged photographs/video)

3. Number of Laboratory/Practical Class Rooms: ------------

Laboratory/ Practical class room (Name/ Room number)	Size (L'× B')	Area (Sq. Feet)	Seating Capacity	ICT (Yes/ No)						
				LCD	LAN	Smart Board	Smart TV	e-podium	Wi Fi	Audio facility

(Geo tagged photographs/video)

4. Number of workshops: -----------

Workshop (Name/ Room number)	Size (L'×B')	Area (in Sq. Feet)	ICT (Yes/ No)				
			LCD	LAN	Smart Board	Wi Fi	Audio facility

(Geo tagged photographs/video)

5. Details of field research facilities: ------------

Name of the Facility	Size (L'×B')	Area (in Sq. Feet)	Facilities available
Screen house			
Green house			
Garden			
Research field			
Orchard			
Pot-culture yard			
Aquaculture pond			
Any other facility			

(Geo tagged photographs/video)

6. Details of the Museum:

Museum (Name/ Room number)	Year of establishment	Size (L'×B')	Area (in Sq. Feet)	Speciality or importance of the Museum

(Geo tagged photographs/video; User rate – scanned copy of the visitor's book)

7. Details of the Seminar/Conference hall:

Seminar/ Conference hall (Name/ Room number)	Size (L'× B')	Area (Sq. Feet)	Seating Capacity	ICT (Yes/ No)						
				LCD	LAN	Smart Board	Smart TV	e-podium	Wi Fi	Audio facility

(Geo tagged photographs/video)

8. Details of the Department Library:

Department Library (Name/ Room number)	Size (L'×B')	Area (in Sq. Feet)	Seating Capacity	Number of Reading materials available				
				Books	Journals	CDs	Others	e-resources

(Geo tagged photographs/video)

9. Footfall Data (Faculty Library)

Month	Number of Students	Number of Staff

(Scanned copy of the closing page of entry register- month-wise)

10. Number of Computers in the Department: For Office Use _____ For Student Use_____

11. Number of Laptops in the Department: For Office Use _____ For Student Use____

12. Number of Computers/ Laptops purchased in the current academic year_____
(Scanned copy of the bills & stock book entry pages)

13. Purchase of Equipment during the current academic year

Name of the equipment	Make	Model	Cost	Source of fund	Date of Purchase

Others	Make	Model	Cost	Source of fund	Date of Purchase
Xerox machine					
LCD					
Others					

III. DATA FROM THE OFFICE OF THE CONTROLLER OF EXAMINATIONS

1. Declaration of Results (Every Semester)

Under Graduate Programme:

Name of the Programme	Last date of Examination	Date of Declaration of Results	No. of days Taken to publish results

Post Graduate Programme:

Name of the Programme	Last date of Examination	Date of Declaration of Results	No. of days Taken to publish results

PG Diploma Programme:

Name of the Programme	Last date of Examination	Date of Declaration of Results	No. of days Taken to publish results

Diploma Programme:

Name of the Programme	Last date of Examination	Date of Declaration of Results	No. of days Taken to publish results

2. Pass Percentage (Final year students in each programme)

Programme Code	Programme name	Number of final year students appeared	Number of final year students Passed	Pass percentage

(Attach the list of final year students with Enrolment no.)

3. Grievances about evaluation:

Semester/ Year	Name of the Programme	Total Students appeared	Total students applied for Re-totalling / Revaluation	Total number of valid grievances for Re-totalling/ Revaluation	Percentage of valid grievances for Re-totalling/ Revaluation
Odd					
Even					

(Attach minutes of the Meeting)

4. Annual report: A report from the Controller of Examination explaining the activities of office of controller in conducting examinations, automation, expenditure on upgradation of software, pass percentage, question paper setting, grievances of students, etc.

IV. DATA FROM THE DIRECTORATE OF ACADEMIC AFFAIRS

1. MoUs (All existing MoUs)

Title of the Linkage	Organisation with which MoU signed	Date of signing of MoU	Duration From to	List the actual activities under each MOU	Number of students/teachers participated under the MoUs

(Scanned copy of annual report of activities with geotagged photographs)

2. Chairs & Endowments

Name of the Chairs / Endowments	Department	Amount in Rupees	Purpose	Created by	Director of the chair	Activities of the Chair

3. Details of identification of slow and advanced learners and remedial/supportive measures implemented

Name of the Faculty	Name of the Department	Name of the Programme	Number of Slow learners identified	Number of Advanced learners identified	Remedial measures adopted for slow learners	Supportive measures adopted for advanced learners

(Scanned copy of report of activities with geotagged photographs)

4. Details of induction programme conducted

Name of the Faculty	Name of the Department	Name of the Programme	Date	Number of participants

(Scanned copy of report of activities with geotagged photographs)

5. Details of Academic Council & Syndicate meetings conducted

6. List of Best Teacher/ Researcher awardees (Minutes of the meeting)

7. List of commemorative days (Report of the activities with geotagged photographs)

8. Academic calendar

9. Code of conduct for teachers, students, and administrators (Report of the programmes conducted)

10. Annual report from INCARE

11. Updating of Website in relation to Academic affairs

V. DATA FROM THE DIRECTORATE OF ACADEMIC RESEARCH (DARE)

1. Admission Details – Ph.D.:

Name of the Programme	Name of the Scholars Admitted	Full time/ Part time/ External	Category of the scholar							Category under which the scholar admitted
			OC	BC	MBC	BCM	SC	ST	Others	

(Attach the programme wise closing list duly signed by the Registrar)

2. Admission Details – M. Phil.:

Name of the Programme	Total Number of scholars Admitted	Full time/ Part time/ External	Category of the scholar							Category under which the scholar admitted
			OC	BC	MBC	BCM	SC	ST	Others	

(Attach the programme wise closing list duly signed by the Registrar)

3. Declaration of Results

M.Phil:

Programme	Last date of Examination	Date of Declaration of Results	No. of days Taken to publish results

Ph.D:

Programme	Last date of Examination	Date of Declaration of Results	No. of days Taken to publish results

4. List of Ph.D. and M. Phil. awarded:

Name of the Programme	Name of the Scholar	Enrolment No.	Name of the Department	Full time/ Part time/ External	Name of the Guide(s)	Title of the Thesis	Year of registration of the Scholar	Year of award of PhD

VI. DATA FROM THE DIRECTORATE OF RESEARCH AND DEVELOPMENT (DRD)

1. Details of Seed Money to the Staff for research:

Name of the teacher provided with seed money	The amount of seed money	Year of Receipt	Link to the Policy document for sanction of seed money / grants for research from the institution

(Scanned copy of the award letter & Audited statement for the Expenditure)

2. Details of research fellowships (Government & Non government):

Name	SRF/ JRF/ PDF/ RA/ RF/Others	Year of Joining	Duration	Granting Agency	Qualifying Exams (NET, GATE, etc.)/ Interview/ written test	Department	Title of the project	Amount/ per month

 (Scanned copy of the award letter & Audited statement for the Expenditure)

3. Research Projects

Name of the PI	Name of the CO-PI	Title of the Project	Name of the Department	Sponsoring Agency	Date of Sanction	Duration of the Project	Amount Received	Type (Govt/Non Govt.)

(Scanned copy of the award letter & Audited statement for the Expenditure/ UC)

4. Consultancy Projects

Name of the PI	Name of the CO-PI	Title of the Project	Name of the Department	Sponsoring Agency	Date of Sanction	Duration of the Project	Amount Received	Type (Govt/Non Govt.)

(Scanned copy of the award letter & Audited statement for the Expenditure/ UC)

5. Receipts & Charges for Funded Projects /Consultancy projects (Govt./Non Govt.)

Title of the project	Total budget (in Lakh Rs.)	Receipts during the year	Amount spent on (in Lakh Rs.)						
			Purchase of equipment	Purchase of Computers	Construction of building	Contingencies & Consumables	Fellowship	Books & Journals	Overheads

(Audited statement for the Expenditure/ UC)

6. Receipts & Charges for Institutional projects (RUSA/ PURSE / SAP/ FIST/ MYAS etc.,)

Title of the project	Total budget (in Lakh Rs.)	Receipts during the year	Amount spent on (in Lakh Rs.)							
			Purchase of equipment	Purchase of Computers	Construction of building	Contingencies & Consumables	Fellowship	Books & Journals	Infrastructure maintenance	Overheads

(Scanned copy of the award letter & Audited statement for the Expenditure)

7. Budget details

Budget	Infrastructure Augmentation (in Rupees)		Academic maintenance (in Rupees)		Physical maintenance (in Rupees)	
	Allocation	Expenditure	Allocation	Expenditure	Allocation	Expenditure
FIST						
SAP						
12th Plan						
PURSE						
RUSA						
RUSA R&I						
MYAS						
Research grants received by individuals						
Others						
Total						

(Scanned copy of the award letter & Audited statement for the Expenditure)

VII. DATA FROM THE DIRECTORATE OF TRAINING & PLACEMENT

1. Number of Capability Enhancement programmes conducted:

2. Details of Capability Enhancement programmes conducted:

Category	Title of the Activity	Date (DD-MM-YYYY) From -- To ---		Number of students attended/ participated	Name of the agencies / consultants involved (if any)
Career counselling					
Coaching for Competitive Exams					
Soft Skill					
Communication/ Language Skill					
Life-Skill (Yoga)					
Physical Programme					
Health & Hygienic					
Technology Awareness programmes					
Code of Contact					
Professional Ethics					
Others					

 (Report of the activity with geotagged photographs and attendance copy of the students)

3. Placement Details (through campus interview)

Name of the Student placed and contact Address	Name of the Programme Graduated From	Name of the Employer with Contact Address	Position selected for	Package Received (Salary)

(Attach copy of the appointment order)

4. Placement Details (Other than campus interview)

Name of the Student placed and contact Address	Name of the Programme Graduated From	Name of the Employer with Contact Address	Position selected for	Package Received (Salary)

(Attach copy of the appointment order)

VIII. DATA FROM THE OFFICE OF THE ADVISOR ADMISSIONS

1. Demand Ratio:

Name of the Programme	Number of Application Received	Eligible Applications	Seats earmarked	Number of students admitted	Demand ratio

(Attach the list duly signed by the Registrar)

2. Admission Details:

Name of the Programme	Total Number of Seats earmarked	Category wise distribution of earmarked seats						Total Number of Students Admitted	Category wise distribution of the students admitted					
		OC	BC	MBC	BCM	SC	ST		OC	BC	MBC	BCM	SC	ST

(Attach the closing list of all the programmes duly signed by the Registrar – The list should contain the programme name, name of the student, Category of the student and the category under which the student admitted)

3. Details of students:

Name of the Programme	Total Number of Students Admitted	Total Number of Female	Total Number of Male	Total Number of Minority	Total Number of Physically challenged

(Attach the certificate submitted by the physically challenged students)

4. Details of International and other state students:

Name of the Programme	Total Number of International students		Total Number of Other state students	
	Female	Male	Female	Male

(Attach the list of students – Programme name, Name of the Students, country name/ state name)

IX. DATA FROM THE DIRECTORATE OF ANNAMALAI INNOVATION CENTRE

1. Bandwidth of internet connection (Attach e-copy of the bills)
2. Report on e-governance, Automation, In-house software developed in the University
3. Number of computers serviced
4. Number of computers purchased
5. Number of LAN ports in class rooms & Laboratories ----------, Office--------------
6. Details of Wifi facilities in the campus
7. Expenditure incurred on updating the IT facilities
8. User rate for the Tech park auditorium

X. DATA FROM THE OFFICE OF THE CENTRE FOR ALUMNI RELATIONS

1. Details of the Alumni Association and Chapters (registered and functional)
2. Quantum of contribution
3. Audited statement
4. List of members
5. Details of the Meetings conducted
6. Copy of the newsletters published
7. Report on the activities of Alumni Association with Geo-tagged photographs, invitation, brochure etc.

XI. DATA FROM THE OFFICE OF THE CENTRE FOR IPR

1. Details of Patent (Filed, published & awarded)

Name of the Patent	Patent Number	Title of the Patent	Year of Award

(Attach the report about the patent)

2. Details of the programmes organized

Name of the Programme	Date	Number of participants	Agency involved

(Attach Scanned report and geo tagged photo)

XII. DATA FROM THE DIRECTOR MEDIA CENTRE

1. List of e-content developed

Name of the teacher	Department	Name of the Module Developed	Platform on which module is developed	Date of Launching e-Content DD-MM-YYYY	Link to the relevant document

XIII. DATA FROM THE COORDINATOR – MOOC THROUGH SWAYAM

1. List of students enrolled for MOOC

Name of the student	Department	Enrolment Number	Title of the MOOC course	Level

(e copies of the certificate)

XIV. DATA FROM THE LIBRARIAN (UNIVERSITY LIBRARY)

1. Details of Automation in library
2. Subscription:
    a. E-Journals:
    b. E-Books:
    c. E-Shodh Sindhu
    d. Shodhganga
    e. DataBases
3. Foot fall (Online access and physical user) & Accession Register
4. H-index of individual departments and University (Scopus & WoS- as on 30th June)
5. Expenditure on purchase of Books:
6. Expenditure on purchase of Journals:
7. Expenditure on e recourses:

XV. DATA FROM THE STUDENTS WELFARE & GRIEVANCE REDRESSAL CELL

1. Number of complaints received
2. Report on awareness activities and Geo tagged photographs
3. Report on timely redressal of the grievances through appropriate committees

XVI. DATA FROM THE EQUAL OPPORTUNITY CELL

1. Number of grievances received
2. Report on awareness activities
3. Report on timely redressal of the grievances through appropriate committees

XVII. DATA FROM COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT OF WOMEN AT WORK PLACE

1. Number of complaints received
2. Report on gender equity measures
3. Report on timely redressal of the grievances through appropriate committees

XVIII. DATA FROM THE NODAL OFFICERS FOR CURBING THE MENACE OF RAGGING

1. Report on Harmony initiatives
2. Report on Sensitization of staff and students on values, rights, duties and responsibilities

XIX. DATA FROM THE DIRECTORATE OF ESTATE DEVELOPMENT AUTHORITY

1. Details on
   1. Solar Energy Production
   2. Wheeling to the Grid
   3. Number of Bio Gas Plant
   4. Number of Sensor Based LED
   5. Number of LED Bulbs
   6. Monthly electricity usage
   7. Solid waste management methods
   8. e-waste management methods
   9. Hazardous Waste disposal methods
   10. Waste Recycling methods
   11. Rain water Harvesting facility
   12. Number of Bore well/Open well
   13. Construction/ Maintenance of Tanks
   14. Maintenance of water bodies
   15. Campus area: Existing ------------ added --------
   16. Built up area: Existing ------------ added --------
   17. Vehicles: Existing ------------ added --------
   18. Disabled friendly facilities
2. Annual Green Audit Report & Certificate
3. Annual Energy Audit Report & Certificate
4. Annual water conservation
5. Details of Awards received for energy saving / Swatch Bharat / Green Campus etc.,

XX. DATA FROM 'D' SECTION

1. Budget allocation & expenditure on infrastructure augmentation, maintenance of physical structures & academic support facility
2. Audited statement of accounts

Budget	Infrastructure Augmentation (In Rupees)		Academic maintenance (In Rupees)		Physical maintenance (In Rupees)	
	Allocation	Expenditure	Allocation	Expenditure	Allocation	Expenditure
University budget (All accounts)						
Total						

XXI. DATA FROM 'F' SECTION

1. Details of condemnation of articles and weeding of books

Department / section name	Date of approval for condemnation	Total value of the condemned articles	Number of books weeded	Total value of weeded books

XXII. DATA FROM ESTABLISHMENT SECTIONS – C, C1, C2, C3

Teaching

Name of the Full-time teacher	PAN	Designation	Year of appointment	Nature of Appointment (Against Sanctioned post, Temporary, Permanent)	Name of the Department	Total years of Experience in the same institution	Is the teacher still serving the institution/ If not last year of the service of Faculty to the Institution

Name of the Full-time teacher	Qualification (Ph.D./D.M./M.Ch./D.N.B. Superspeciality/ D.Sc./D.Lit.) & Year of Obtaining	Whether recognised as a research guide	Year of Recognition as Research Guide

Non Teaching

Designation	Total Number of staff	Number of staff retired during the Year

XXIII. DATA FROM 'E' SECTION

1. Contribution by staff for natural calamity / general cause / PM relief fund etc.,

2. Details of Health insurance beneficiaries

XXIV. DATA FROM SCHOLARSHIP SECTIONS- H, H1

1. Post Metric Scholarship SC&ST (Attach e-copies of the award letter)

Programme Name	Name of the Student/Scholar	Amount Received In Rs.

2. Post Metric Scholarship BC&MBC (Attach e-copies of the award letter)

Programme Name	Name of the Student/Scholar	Amount Received In Rs.

3. Higher Education Special Scholarship (Attach e-copies of the award letter)

Programme Name	Name of the Student/Scholar	Amount Received In Rs.

4. University Research Scholarship (Attach e-copies of the award letter)

Programme Name	Name of the Student/Scholar	Amount Received In Rs.

5. Vallalar & Ramasamy Padaiyachiyar Endowment Scholarship (Attach e-copies of the award letter)

Programme Name	Name of the Student/Scholar	Amount Received In Rs.

6. First Graduate Scholarship (Attach e-copies of the award letter)

Programme Name	Name of the Student/Scholar	Amount Received In Rs.

7. Music Stipend (Attach e-copies of the award letter)

Programme Name	Name of the Student/Scholar	Amount Received In Rs.

8. Other state and Puducherry Scholarship (Attach e-copies of the award letter)

Programme Name	Name of the Student/Scholar	Amount Received In Rs.

9. Prime Minister's Special Scholarship for J & K students (Attach e-copies of the award letter)

Programme Name	Name of the Student/Scholar	Amount Received In Rs.

10. RGNF fellowship (Attach e-copies of the award letter)

Programme Name	Name of the Student/Scholar	Amount Received In Rs.

11. ICHR fellowship (Attach e-copies of the award letter)

Programme Name	Name of the Student/Scholar	Amount Received In Rs.

12. ICSSR fellowship (Attach e-copies of the award letter)

Programme Name	Name of the Student/Scholar	Amount Received In Rs.

13. ICMR fellowship (Attach e-copies of the award letter)

Programme Name	Name of the Student/Scholar	Amount Received In Rs.

14. OTHERS fellowship (Attach e-copies of the award letter)

Programme Name	Name of the Student/Scholar	Amount Received In Rs.

XXV. DATA FROM THE COORDINATOR NCC

1. Details of programmes organized

Name of the activity	Organising unit/ agency/ collaborating agency	Name of the Scheme	Date of the activity (From To)	Number of students participated in such activities

(Attach annual report, copy of the attendance and geotagged photographs.

Details of Awards/ Recognition from government/ non government if any)

XXVI. DATA FROM THE COORDINATOR NSS

1. Details of programmes organized

Name of the activity	Organising unit/ agency/ collaborating agency	Name of the Scheme	Date of the activity (From To)	Number of students participated in such activities

(Attach annual report, copy of the attendance and geotagged photographs.

Details of Awards/ Recognition from government/ non government if any)

XXVII. DATA FROM THE COORDINATOR YRC

1. Details of programmes organized

Name of the activity	Organising unit/ agency/ collaborating agency	Name of the Scheme	Date of the activity (From To)	Number of students participated in such activities

(Attach annual report, copy of the attendance and geotagged photographs.

Details of Awards/ Recognition from government/ non government if any)

XXVIII. DATA FROM THE COORDINATOR RRC

1. Details of programmes organized

Name of the activity	Organising unit/ agency/ collaborating agency	Name of the Scheme	Date of the activity (From To)	Number of students participated in such activities

(Attach annual report, copy of the attendance and geotagged photographs.

Details of Awards/ Recognition from government/ non government if any)

XXIX. DATA FROM THE PUBLICATION DIVISION

1.Details on Publications

Name of the Book/Journal	ISBN / ISSN	Number of copies / issues printed	Volume number	If available online weblink of the issue

XXX. DATA FROM THE CENTRALIZED INSTRUMENTATION AND SERVICE LABORATORY

1. Details on usage of Equipment

Name of the equipment	Number of beneficiaries	Service charge received

XXXI. DATA FROM THE SPORTS CENTRE

1. Details on usage of sports facilities (Including Pavillion, Gymnasium, Indoor and Outdoor courts, etc.,)

Name of the Sports facility	Monthly user rate

2.. Details on usage of Women Self defence centre

Name of the Department	Number of trainees	Monthly user rate

XXXII. DATA FROM THE YOGA CENTRE

1. Details on Yoga centre activities

Name of the activity Conducted (Within & Outside the campus)	Date DD-MM-YYYY	Number of participants

(Geotagged photos of the event & Monthly User rate of the yoga centre)

XXXIII. DATA FROM THE OFFICE OF THE CONVENER, WARDEN'S COUNCIL

Name of the Hostels	No. of Rooms	Intake capacity	Actual Intake	Facilities available	Date of Hostel day celebrations	Date of parents meet
Kurinji Illam						
Malligai Illam						
Mullai Illam						
Pothigai Illam						
Thendral Illam						
Diamond Jubilee Hostel						
Golden Jubilee Hostel						
R.S.A Hostel						
Travancore Hostel						
K.R.M. Hostel						
K.R.M. Annexe-International Hostel						
New Medical Hostel						
P.G.D Hostel						
Total						
KayalIllam						
ThamaraiIllam						

Rose Hostel						
Vaigai illam						
T.S.A.Nursing Students Hostel						
W.H.P Hostel						
Total						
Grand Total						

(Geotagged photos of the facilities, Reports of hostel day celebrations and parents meet with geotagged photos)

XXXIV. DATA FROM THE GUEST HOUSE

Name of the facility (Rooms / Conference hall)	User rate

XXXV. DATA FROM SECURITY CELL

Name of the Conference hall	User rate

XXXVI. DATA FROM CENTRE FOR MATERIAL JOINING & RESEARCH

1) Annual Report containing Activities, Funds generated, Publication, etc.

XXXVII. DATA FROM CENTRE FOR INDIAN DIASPORA

1) Annual Report containing Activities, Funds generated, Publication, etc.

XXXVIII. DATA FROM CENTRE FOR ENVIRONMENT, HEALTH & SAFETY

1) Annual Report containing Activities, Funds generated, Publication, etc.

XXXVIX. DATA FROM Dr. AMBEDKAR CHAIR: "Dr. AMBEDKAR on HUMAN RIGHTS AND SOCIAL CHANGE"

1) Annual Report containing Activities, Funds generated, Publication, etc.

XL. DATA FROM CENTRE FOR RENEWABLE ENERGY

1) Annual Report containing Activities, Funds generated, Publication, etc.