


ANNAMALAI UNIVERSITY

CIRCULAR

J-1 / Life Certificate /2024

Date : 12.06.2024

Sub:- Pensioners / Family Pensioners – Life Certificate- Simplification of mustering process –regarding.

Ref:- G.O.Ms.No.165,dt.31.05.2023 issued by Finance(Pension) Dept.

It is informed that the following simplified mustering process for the pensioners and Family Pensioners will be followed.

1. For every year regarding Mustering in respect of Service Pensioners must sign in the month of their retirement.
2. In respect of Family Pensioners, the mustering must be signed in the month of commencement of Family Pension.
3. In the case of Pensioners drawing both Service Pension and Family Pension (Double Pension), the mustering must be signed in the month of their retirement.
4. Life Certificate obtained from Nationalized Bank/ Government Gazette Officer and submission through post.
5. The following are not applicable in this University
 - a) Digital Life Certificate (DLC) through Jeevan Pramaan Portal
 - b) India Post Payments Bank(IPPB)
 - c) E-seva Centres / Common Service Centres (CSC)



Registrar (i/c)

